

*"A Partnership in Conservation Resources"*

**Agenda for 2011 NYACD Annual Meeting/Administrative & Manager's Conference**



**Sunday: October 16<sup>th</sup>**

**Noon-5 PM Registration in Hotel Lobby**

Room check-in will not occur until 3 PM

**1:00-5:00 PM: Explore local SWCD Projects hosted by Oneida County on a train ride into scenic northern Oneida Co.**

\*Please check yes on the registration form if you plan to attend the tour so that there are accurate numbers for transportation.

**6:00 – 7:00 PM: Welcome Reception**

**7:00 PM: Buffet Dinner**

Congressman Hannah – invited

Update on Mohawk River Coalition: How the Coalition Got Started, and Future Plans

**Monday: October 17<sup>th</sup>**

**7-8 AM: Breakfast**

**8:15: Opening Session and welcome by NYACD President Tom Nichols, CDEA President Jim Liebrum, & Acting NRCS State Conservationist Ed Henry**

**Presentation by DEC Commissioner Joe Martens (invited) on gas drilling and hydrofracking in NYS.**

**9:00 – 10:15: First round of Director/Manager/Administrator Education Sessions:**

**\*Participants will be able to choose 1 session per time period.**

- 1. State & National Policy Discussion Session:** Prior to the delegate resolutions process, attend this informational session to get updated on the status of the 2012 Farm Bill, Conservation Funding, and NYS issues as we look ahead to the 2012 legislative session.
- 2. Roles of Employees and Directors: *Ethics & Public Service: The things you were afraid to ask.*** According to the National Government Ethics Survey<sup>®</sup> in 2007, “nearly six in ten government employees saw at least one form of misconduct in the past twelve months. The level of misconduct observed is alarmingly high at the state and local levels (57 and 63 percent respectively).” How are New York State employees, government officials, and Public Corporations regulated in the ways of ethics, political activities, and post-employment rules after leaving government service? Do you know the history? You may be surprised.
- 3. Benefits of the NYS CDEA- What you don't know is hurting you!** This course will provide an informative, complete history of the New York State Conservation District Employees Association. Topics will include why the CDEA was established, who created it and how the Board/Association functions. Learn the history of the Frank Bratt scholarship, the prestigious Willard F. Crony Award and more. The CDEA President will update on current issues, the future of the CDEA and the benefits of becoming involved in YOUR association.

**10:15-10:30: Break**

**10:30-11:45: Second Round of Education Sessions**

1. **An Exercise in Mediation:** *Learn how mediation can work for you as employers, employees, volunteers, landowners, and in everyday life. The NYS Ag Mediation Program will offer a session on how conflict can be managed in a fair, economic, and sensible manner.*
2. **Repeat of Session 1: Roles of Employees and Directors: Ethics & Public Service: The things you were afraid to ask.**
3. **Repeat from Session 1: Benefits of the NYS CDEA- What you don't know is hurting you!**

**12:00-1:00: Lunch Buffet – all Conference Attendees**

**1:30 – 2:00: NYACD Division Caucus'**

**1:15-3:00: Administrators: Concurrent session for Quickbooks and grant tracking workshop**

**2:00: Part 1 of NYACD Business Meeting**

District Roll Call & Partner reports

**3:00-3:15: Break**

**3:15-5:00: Part II of NYACD business meeting: Resolutions, elections**

**3:15 - 5:00: Continuation of Administrator's session on Quickbooks, grant tracking, and networking**

**6:00: Reception**

**7:00: Dinner**

Speakers include Darrel Aubertine, Commissioner, Department of Ag & Markets

NACD Representative

"Districts In the News" and NYACD Awards

Silent Auction and bucket raffle

**Tuesday, October 18th**

**7-8 AM Breakfast**

**7:30-8:30 AM Registration**

**8:30-10:00 Concurrent Sessions**

1. **Minute-Taking Made Easy:** In this workshop, we will review parliamentary procedures that can help you streamline your minutes, identify what should and shouldn't be included in the minutes, and discuss ways of making them as clear and accessible as possible. Instructor: Dr. Noralyn Masselink
2. **SWCDs Holding Conservation Easements-** It is now law in NYS that SWCDs can hold Conservation Easements of various types. Now that this is law, what does it mean for your SWCD?

**10:00: Break**

**10:30: *General Session*: Fine Tuning Budget Development and Effective Budget Presentations for SWCD Staff and Directors**

**Conference Wrap-UP**

**12:00: Have a safe trip home!**